



Let's get  
**ORGANIZED**

10 Simple Projects  
for a **More Efficient**  
**Home** in 2025



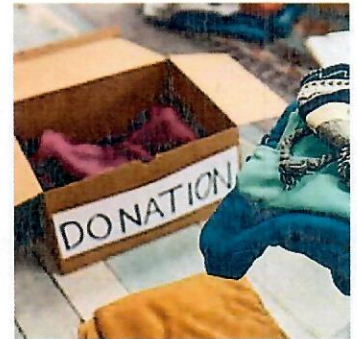


## 1. CREATE A COMMAND CENTER

Set up a family or personal command center in a high-traffic area. Include a calendar, to-do lists, and a space for mail. Use bins or wall files to keep everything in one place for easy access and clear counters.

## 2. SET UP A DONATION BOX

Designate a box or basket in a closet or corner for items to donate throughout the year. As you come across things you no longer need, drop them in the box. Once it's full, schedule a donation run.



## 3. ORGANIZE THE ENTRYWAY

Create a system by the door to manage shoes, bags, and coats. Use hooks, a shoe rack, and labeled bins for each family member. This will help reduce clutter at the door and make your comings and goings more efficient.

## 4. REFRESH YOUR WARDROBE

Go through your closet and pull out items you didn't wear last year. Consider donating or recycling clothes you no longer need. A good rule: if it doesn't fit, hasn't been worn in a year, or doesn't spark joy, it's time to part ways.



## 5. CLEAR THE DIGITAL CLUTTER

Don't forget about your devices! Start the year by decluttering your phone and computer. Delete unused apps, clear out old photos, and organize important files. This will not only free up space but also give you a clear digital workspace.



## 6. ORGANIZE YOUR KITCHEN PANTRY

Start by pulling everything out and sorting it by category. Toss expired items and donate anything unopened that you don't plan to use. Use clear containers to store pantry staples for easy access and restocking.

## 7. CREATE A RELAXATION ZONE

Dedicate a space in your home for relaxation. It could be a reading nook, meditation area, or a cozy corner for drinking tea. Keep it free of clutter and make it a calming, quiet spot just for you.



## 8. MAXIMIZE STORAGE IN THE BATHROOM

Use drawer dividers, baskets, and shelves to keep bathroom essentials in order. Group similar items like skincare, hair products, and first aid supplies. Keep backup items in clear, labeled containers so you know what you have at a glance.

## 9. PLAN A HOME MAINTENANCE SCHEDULE

Create a yearly home maintenance checklist to keep things running smoothly. Include tasks like cleaning out gutters, servicing the HVAC, and deep-cleaning appliances. Breaking it down month by month makes it more manageable.



## 10. SORT THROUGH SENTIMENTAL ITEMS

Finally, go through sentimental items like old photos, keepsakes, and children's artwork. Take the time to decide what you want to display or store and consider digitizing anything you want to preserve but don't have room for.